

**I.C.L.C.
Open
Missionary
Training
College**

Prospectus



March 2010

Prospectus

ICLC OPEN MISSIONARY TRAINING COLLEGE

Prospectus

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ICLC OPEN MISSIONARY TRAINING COLLEGE

Prospectus

1. Introduction

This prospectus is to assist current and prospective students to understand the academic courses and administrative policies of the ICLC Open Missionary Training College.

Further enquiry about details of the College may be obtained by writing to
Connections
93 Acre Lane
Brixton
London SW2 5TU

2. Mission statement

Our mission is to make available a resource in training for mission and ministry. This resource takes the form of distance learning modules of appropriate study, to be available to students unable to attend local training colleges and courses. It is also available to use as supplementary material to students enrolled for local courses, as and when recommended by the local course tutors, or as a training programme for leaders in a local church.

3. Goals of training

Our goals in training are:

1. To raise the level of competency in leadership and ministry to adequately respond to the challenges of the 21st century.
2. To encourage workers to strive for excellence, and not to settle for mediocrity.
3. To prepare and equip those called of God to reach the un-reached and un-evangelised people groups, through pioneer evangelism, planting churches, and discipling the saints, in order that New Testament churches can be established.
4. To be committed to the cross-cultural pollination of our training efforts, through the exchange of ministry gifts, students, and other resources. Our aim is in that the church be brought to the fullest expression of Christ, and manifest the manifold wisdom of God to the powers in the heavenlies^(Eph.3.10 Gal.3.28).
5. To establish a Biblical understanding of the New Testament pattern of the church (i.e. body life, function, government, and spiritual gifts), and to establish a Biblical theology, and the practical implementation of the fivefold ministry^(Eph.4.11).
6. To provide the opportunity for every believer in the local church to be taught, trained, and equipped to be men and women of integrity, who are sensitive and obedient to the voice of the Holy Spirit, with a passion for Christ, his church, and the world.

7. To develop a sense of social responsibility, which is expressed through the church, in response to the needs of the community.
8. To fulfil the great commission to disciple the nations, through the establishment and development of Christian schools and colleges.

4. Aims of courses

1. The aims of the courses are primarily to give preparation for ministry and mission, whether paid or lay.
2. The courses are targeted at overseas situations where attendance at a residential college, or other local course, would be difficult, and where financial support would be limited. Our typical target student will be in a ministry/mission situation already, or preparing to be so.
3. It is expected that those taking the courses will have some secondary education experience, but will not necessarily have gained formal qualifications.
4. Modules are also available to supplement courses offered at ICLC and other colleges, at the discretion of the local college.
5. Modules are arranged to facilitate use as a church training programme for leaders in a local church.

5. Statement of Faith

We believe in, and base our instruction upon, the following doctrines.

1. The unity of the Godhead and the divine co-equality of the Father the Son and the Holy Spirit; the sovereignty of God in creation, providence and redemption.
2. The true and proper deity of our Lord Jesus Christ; his virgin birth; his real and perfect manhood; the authority of his teaching and the infallibility of all his utterances; his work of atonement for sinners by his vicarious sufferings, his death, his bodily resurrection and his ascension into heaven; his present priestly intercession for his people; his coming again as bridegroom of the church and as judge of all.
3. The full inspiration of the holy scriptures; their authority and sufficiency as not only containing but being in themselves the Word of God; the reliability of the New Testament in its testimony to the character and authorship of the Old Testament; the need of the teaching of the Holy Spirit to a true and spiritual understanding of the whole.
4. The reality of original sin in consequence of the fall, and the necessity of regeneration.
5. The justification of the sinner solely by faith through the atoning merits of our Lord and saviour Jesus Christ.
6. The necessity of the work of the Holy Spirit in conversion and sanctification, in ministry, in worship, in baptism and in the exercising of spiritual gifts through the body of believers.

6. Instruction method

Each module is the equivalent of 15 one-hour lectures together with 30 hours of coursework with background reading as required, and is prepared by two **module tutors**. All modules are to be available in correspondence form, but when required will also be available by email.

Under the guidance of their **local tutor**, students may enrol for single or multiple modules of their choice, or for the whole Foundation Course of six modules (as well as the introductory module). Students wishing to continue their studies beyond the Foundation Course should discuss possible access to local and distance learning courses with their **local tutor**, or may select further optional modules.

The principal language of the course will be English, and the full text of each module will be available only in that medium. There is also available a shortened text of selected modules, so that these can more easily be translated into local languages by a **local tutor**.

7. Local tutors

Each student will have appointed to them a **local tutor** who will see them regularly, encourage their work, and mark their coursework. It will be the responsibility of the student to keep the College marks record of coursework, which will be signed by the **local tutor**. This record must be submitted to the ICLC Open Missionary Training College on completion of each module, before a record for that module can be issued.

The duties of **local tutors** are set out in more detail in Appendix A.

8. Financial information

It is recognised that the ability of students to contribute to the cost of the course depends on the economy of their home country, as well as their particular circumstances. In addition the transfer of small amounts of finance from overseas to the UK is disproportionately expensive. The courses and modules are therefore offered on the basis that the College has met all costs incurred within the UK with the help of sponsors.

Students are therefore expected to meet all costs incurred locally in their home country. These should be paid to the local tutor before commencing the course or module. Costs are set locally by the local tutor, and are based on,

- the cost of copying module material from masters supplied by the College
- the cost of airmail postage of a selection of marked coursework from their home country to the UK
- the cost of travel and other expenses incurred by the local tutor in supervision.

Students who are already taking a course at a local college, and wish to enrol for single modules are expected to contribute in the same way.

9. Admission and registration

ENROLMENT (ENGLISH MEDIUM)

Students may enrol on the English medium Foundation Course or they may enrol for one or more modules.

1. Students may enrol for the Foundation Course if they
 - a) have satisfactorily completed the introductory *Study to be a Workman* module 010 **and**
 - b) have an approved local tutor willing to oversee their work **and**

- c) have agreed payment for the Foundation Course.
- 2. Students may enrol for one or more modules, if they
 - a) are enrolled with a local college or course and have the permission of their local course tutor to do so **or**
 - b) have satisfactorily completed the introductory *Study to be a Workman* module 010 **and**
 - c) have an approved local tutor willing to oversee their work **and**
 - d) have agreed payment for those modules.

ENROLMENT (LOCAL LANGUAGE)

Students may take the course of individual modules in the local language, where

- a) local tutors are using the module material **and**
- b) the local tutors are responsible for the translation from English **and**
- c) the local tutors are responsible for marking the coursework **and**
- d) enrolment, accreditation, and all financial arrangements are handled by the local college.

COMPLETION

On completion of each module the student will receive a module record confirming satisfactory completion. On completion of a Foundation Course, the student will receive a certificate showing the modules taken, and the grades achieved in each module.

CANCELLATION OF MODULES

In the event that required modules must be cancelled the College will arrange alternatives for students to complete the course requirements. Alternative modules will be offered at an appropriate level to enable students to complete the course.

10. Coursework assignments and marking

The modules and courses offered by the ICLC Open Missionary Training College are examined by coursework submitted by the student. There is no formal written examination.

Each module is divided into 15 sections, each section corresponding to a one-hour lecture. Each section ends with a test paper, set at Diploma or Certificate level. The Diploma test paper consists of questions to be answered by short essays. The Certificate test paper consists of question sheets to be completed by the student. The student should agree with the **local tutor** to complete a given module at Diploma or Certificate level, and should agree how many modules should be attempted at one time. The short essays or completed question sheets should be submitted to the **local tutor** for assessment. The work will be marked and returned to the students, and should be retained by them.

Students should complete questions from a minimum of 12 test papers in each module at either Diploma or Certificate level. Those students completing test papers at Diploma level must ensure that a sample of their marked work, as selected by the **module tutors**, is sent to the UK for second marking, together with a signed record of all marks for that module. The **module tutors** are responsible for awarding the final module mark that will count towards the

student's overall assessment. Those students completing test papers at Certificate level are not required to send their work to the UK.

11. Access to student records

The ICLC Open Missionary Training College keeps a database of student records. Each student's record is available for inspection by that student, on submission of a request in writing. Student records are available for consultation by the academic staff as required for the operation of the College. Information may be further disclosed by the College, at its discretion. To withhold disclosure the student must give written notice to the College at the time of registration. A student may request in writing that any information held should be deleted. In sensitive local situations, where deemed advisable by the local tutor, all student information may be deleted from the College records, and held by the local tutor only.

The records kept cover a number of areas of information.

1. Name, address, e-mail address, telephone number.
2. Date of birth.
3. Previous academic record.
4. Church connection and details of local tutor.
5. Dates of registration, module completion, and course completion.
6. Marks achieved in submitted work.

12. Continuing studies

There is no formal arrangement for transfer from the Foundation Course to other local Colleges or distance learning programmes. However, students wishing to continue their studies will be encouraged and supported in obtaining exemptions on a subject-by-subject basis.

13. Academic staff

Angela Boler BSc
Stephen Boler BSc
Allan Cameron BSc
Christopher Bristow MA BD MLitt PhD ThD DD
Frank Goveia MA MDiv MA DD
Wynn James MA
David Plum BSc PhD

14. Technical staff

Michael Connolly BSc
David Crofts BSc
Michael Janes

15. Textbooks

The student is encouraged to study appropriate textbooks as well as the material given in the course in distance learning format. Ideally those texts should be selected from the Bibliography given with each module. In

circumstances where these texts are not readily available then other books may be used if approved by the module tutors in consultation with the local tutor.

16. Oversight

The primary inputs to the Open Missionary Training College with regard to oversight, are shown in Appendix B.

17. Curriculum

The curriculum is based on that suggested for a two-year full-time course by the ICLC Bible Training Development meeting (February 1998). It may be taken on a module basis, or as a Foundation Course, with optional topics.

ICLC core curriculum shown bold

Topic	Modules
INTRODUCTION	Study to be a workman 010 (P.Mohabir D.Plum)
BIBLE	OT survey 012 (W.James I.Fulcher A.Boler S.Boler) NT survey 013 (W.James M.Fletcher) Studies in John's Gospel 019 (C Bristow)
MISSIOLOGY	Evangelism 014 (C.Bristow M.Mursalin G.Williams)
DOCTRINE	Christian foundations 016 (C.Bristow P.Mohabir)
CHRISTIAN DISCIPLINES	Character and calling 015 (C.Bristow P.Mohabir)
PRACTICAL MINISTRY	Homiletics 011 (C.Bristow F.Goveia) Pastoral ministry 017 (A.Boler S.Boler C.Bristow F.Goveia W.James) The Christian worker 018

18. Module descriptions

INTRODUCTORY MODULE

010 Study to be a workman

This compulsory module forms an introduction to the courses. It is designed to give an introduction to the Bible, and to assess your understanding of it. It will also assess your strengths and weaknesses in study skills, as well as giving guidance and practice in essay writing. Tests and exercises give an opportunity for you to express your thoughts about Biblical themes.

FOUNDATION COURSE MODULES

011 Homiletics

The art of preaching is set out, with its importance and objectives. The example of Jesus as a pattern preacher, and the relationship of the preacher to God is given. Sermon construction and personal preparation are detailed, as well as recommendations for studying the Bible and other books. Tests and exercises aim at preparation for preaching.

012 OT survey

An overview of the OT is given, with discussion of its authors and dates of writing. Each book is discussed separately, and details of the content and historical setting are given. The plan of God for His people is traced through the course of their history. The prophetic writings are treated in a similar way, but the Messianic prophecies are given special attention. Questions aim to test what has been learned, and to encourage a study of some of the main aspects of each book.

013 NT survey

An overview of the NT is given, with background of its authority, its authors and dates of writing. The value of studying this book and the intentions of the apostles are given. Each book is then discussed separately and analysed in some detail, with their content and relationship with other writings. Some problems of interpretation are considered. Questions aim to test what has been learned, and to encourage a study of the words of the NT.

014 Evangelism

The module starts with the Biblical call to evangelism, and teaching from the Bible on this topic. The special needs of those presenting the Gospel among Muslims and Hindus are given particular attention, with a brief overview of each of these major world religions. Some suggestions are given for situations of evangelising among ethnic minorities, and basic guidance for presenting the Gospel in general.

015 Character and calling

The need for Godly character in those called to minister in the church, and to complete the task Jesus gave us, is set out. The development of such character is encouraged in areas such as the fear of God, humility and self-discipline. The need for wisdom, courage and integrity is studied, and practical exercises help the student in character development. The call of God on our lives is examined, with its general and specific aspects. Practical help is given on how to discover our personal call.

016 Christian foundations

This module is divided into two Parts, 'Knowing the faith', and 'Living the faith'. The first Part sets out the foundational Christian doctrines of God, the Word of God, the church, and the future. Each section involves considerable study of the scriptures, but also gives some background of the development of doctrine in church history. The second Part builds on the basic foundations to show how our faith works out in daily life and conduct. The sections give guidance on prayer, worship, assurance, and on sharing the faith with others.

FOUNDATION COURSE OPTION MODULES

- 017 Pastoral ministry
- 018 The Christian worker
- 019 Studies in John's gospel

MODULES FOR CONTINUING STUDIES

Church planting
World religions
Cults
Cross-cultural missions
Theology I
Theology II
Principles of prayer
Leadership
Ethics
Educational ministries
Introduction to Christian Schools

These modules form further courses according to demand.

19. How to start

1. Complete the application form enclosed with this prospectus.
2. Obtain the agreement of a local pastor or minister to act as your local tutor.
3. Follow their advice regarding the courses or modules most appropriate to your circumstances.
4. Discuss and agree costs with your local tutor.
5. Send the application form to
Connections, 93 Acre Lane
London SW2 5TU, UK.
6. If you are intending to act as a local tutor for a group of students, then please complete the course details enclosed with this prospectus. Send these details and student application forms to Connections, London.

Appendix A Duties of local tutors

A local tutor will be appointed to oversee the work of each student enrolled in the Open Missionary Training College. These local tutors form an essential and vital part of the College method of instruction. The duties of the local tutor may vary from one situation to another, but will include most of the following ingredients.

1. Encourage the right students to enrol, assess the appropriateness of the training for any applicant, and advise the applicant on their choice of course or modules. Advise students on the level (Diploma or Certificate – see section 10 of the Prospectus) to be attempted, and how many modules to be attempted at one time.
2. Assess the local costs that will be incurred by the applicant, and arrange how and when these are to be paid (for details see section 8 of the Prospectus).
3. Ensure that the Course Details form, and an Application form for each student, is completed and sent to
Connections, 93, Acre Lane,
Brixton, London SW2 5TU, UK.
4. Assess the local situation regarding the need for security of student records and advise the College accordingly.
5. Arrange for the distribution to students of a photocopy of the module (preferably one or two lectures at a time) from the master copy supplied by the College.
6. Where local tutors have a group of students taking the same module, send the Course Details to Connections. Arrange for group work when students may discuss each lecture of the module and share ideas prior to attempting the test paper for that lecture.
7. See students on a regular basis and encourage them in their work, and guide their studies. The tutor is not expected to act as a teacher, but rather to help the students learn by completing the coursework. The College recommended method of presentation is
 - the students read the section notes in private study
 - they discuss the material as a small group (of between 6 and 12 students, where this can be arranged)
 - they complete a test paper (Diploma or Certificate level)
 - the work is marked by the local tutor.
8. Ensure, where possible, for each student to have access to a library or other source of books, and spends some time in background reading on a regular basis.
9. Mark coursework and return it to the students, and complete and sign the College marks record. Ensure that for each student this record is sent to the UK, and for Diploma students only, a sample of the coursework as selected by the module tutors is also sent.
10. Advise students regarding other courses, including residential courses that might be appropriate for them.

ICLC OPEN MISSIONARY TRAINING COLLEGE

Application form

For all students

please print clearly

Mr/Miss/Mrs/other

Surname

First names and date of birth

Address

email

Secondary (11 – 16) school
(or other education)

Grades achieved

Name of local church attended

Address

Name of local tutor

Address

Modules recommended by local tutor

(module 010 is compulsory)

Have you discussed costs with your local tutor?

Signature of student

Signature of local tutor

Should student records be restricted for security reasons?.....

For students taking continuation modules

Previous course of study

(please attach copy of certificate)

College and dates

ICLC OPEN MISSIONARY TRAINING COLLEGE

Course details

Local tutors are asked to read the Prospectus, and then please supply the following information (tick boxes where appropriate). It will help to ensure that you receive the correct material. Please return these details by email or airmail to International Connections.

1. Aims of YOUR course (Prospectus section 4)

Will you be using the OMTC material to supplement
a local Bible College course?

Will you be using the OMTC material as a local church training programme?

Will you be training pastors for ministry?

Will you be training other church leaders?

2. Local tutor (Prospectus section 7 and Appendix A)

Who will be the local tutor(s) for students using the OMTC material?

3. Translation (Prospectus sections 6 and 9)

Will you be using the written English lecture notes?

Would you prefer a smaller print (10pt instead of 12pt) to reduce
photocopying costs (by about 25%)?

Will you be producing a written translation in your local language?

Will you be translating verbally only into the local language?

Would you prefer to use the shorter text to make translation easier?

4. Coursework/test papers (Prospectus section 10)

Will you be using the OMTC test papers?

Will you be producing your own test method?

How many students do you expect to register at Diploma level?

How many students do you expect to register at Certificate level?

5. Records and certificates (Prospectus sections 9 and 11)

Do you wish OMTC to keep a record of each of your students?

Would you prefer to keep student records locally only?

Do you wish OMTC to issue records and certificates on completion?

ICLC OPEN MISSIONARY TRAINING COLLEGE

Record of marks

Student

please print clearly

Mr/Miss/Mrs/other

Surname

First names

Module

Module number

Module name

Level of study Diploma
Certificate

Marks awarded					
Section	1.....	2.....	3.....	4.....	5.....
	6.....	7.....	8.....	9.....	10.....
	11.....	12.....	13.....	14.....	15.....

Name of local tutor

Signature of local tutor